



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

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No.MGM/01/AC-21/2023/775

July 04, 2023

Cancellation Policy for MPT/ M.Sc. in Medical Surgical Nursing (Critical Care Nursing)/M.Sc. in Nurse Practitioner in Critical Care (NPCC) Programmes for Academic Year 2023-24

Point of time when request of cancellation of admission is received	Percentage of refund of tuition fees
Up to 31 st July 2023	100% refund of tuition fees*
01/08/2023 to 16/08/2023	50% refund of tuition fees*
17/08/2023 & Onwards	1. No refund 2. Full fees of the entire duration of the course will be liable to be paid by the student.

* an amount not more than 5% of the 1st year tuition fees, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount will be deducted

Kindly note the following points:-

- Fee once paid is not transferable under any circumstances.
- For the cancellation of admission, a candidate has to submit an application of cancellation duly signed by him/her and counter signed by his/her parent/guardian at respective Institute on a plain paper.
- The candidate has to enclose the original final admission letter, fee receipt and cancelled cheque along with the written application. (state the relation of the 'cheque holder' with student).
- At the time of admission, full fee of 1st year has to be paid. If for any valid and authentic reason, part payment of fees (Installment OR Fee concession) is agreed upon, than such student will not be allowed to cancel admission under any circumstances. Further such candidates will have to pay the balance fee of 1st year within one month of start of academic term. Otherwise their provisional admission will be automatically cancelled. It is to be noted that consequences due to part such cancellations will be solely student responsibility.

Registrar

Dr. Rajesh B. Goel

Registrar

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